

## **ANNEXURE – I**

### **GENERAL TERMS & CONDITIONS**

1. The vendor may submit their offer on their own letterheads giving full specifications. Delivery period should be clearly stated.
2. Quotation should be enclosed in a sealed cover, subscribed **"Quotation for Re-filling the fire Extinguishers at ISR"**.
3. The quotation should reach this office on or before the last date and time fixed. Quotations received after will not be considered.
4. The price quoted should be inclusive of all taxes, packing, forwarding, transportation, loading & unloading charges, transit insurance and installation charges of fire extinguisher ( As per Annexure – II).
5. **Work Completion period:** - Within ONE week from the date of receiving order.
6. The vendor shall not transfer/assign the contract to any other party.
7. **Payment terms:** 100% payments after completion of refilling work and submit the re-filling certificate of all fire extinguishers.
8. In case of delay in Re-filling of all fire extinguishers, ISR reserves the right to charge 0.5 % of total order value per week.
9. **Warranty:** One year from the date of Re-filling.
10. ISR may vary the quantity of items ordered as per actual implementation.
11. The Agency will be responsible for any damage/loss or theft caused to the equipment/property of ISR during the work.
12. ISR reserves all the rights to cancel any or all the offers / bids or to accept any offer without assigning any reasons at any stage of tendering process.
13. **Last date of quotation submission:** 04/06/2024 up to 5:00 pm at ISR (Address:- Institute of Seismological Research, Near PDEU, Knowledge corridor, Raysan, Gandhinagar)

**Seal of the Firm**

**Signature of Authority**

## **Annexure – II**

### **Price Bid Format**

<b>Sr. No.</b>	<b>Fire Extinguisher Type</b>	<b>Capacity</b>	<b>Qty</b>	<b>Rate (per unit)</b>	<b>GST</b>	<b>Rate after GST</b>	<b>Total Amount (With GST)</b>
1	CO2 (Carbon Dioxide)	3Kg	9				
2		4.5Kg	11				
3		9Kg	7				
4	ABC Type	6Kg	10				
<b>TOTAL AMOUNT (With GST):-</b>							

**Seal of the Firm**

**Signature of Authority**